

TUESDAY, FEBRUARY 02, 2021
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:01 p.m. on February 02, 2021 via zoom.

Pastor Kevin Amburgey of Heartland Baptist Church gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Nathan Volkart-here, Bryan Bradford-here
Ward Two: Melissa Old-here, Stephanie Bell-here
Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, James Creel, Public Works Supervisor, Jeff Kays, City Attorney, Dan Vande Voorde, Building Inspector, Lelande Rehard, Assistant City Administrator, Gabe Edwards, Police Chief and Tony St. Romaine, City Administrator.

Mayor Sullivan presented the minutes of the January 19, 2021 Board meeting for consideration. Alderwoman Old made motion and seconded by Alderman Lewis to approve the minutes as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the agenda for adjustments. Being none, he called for the motion to approve the agenda. Alderwoman Bell made motion and seconded by Alderwoman Old to approve the agenda as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan presented the re-appointment of Tracy Banning to the Parks and Recreation Board. Alderman Lewis made motion and seconded by Alderman Bradford to reappoint Tracy Banning to the Parks and Recreation Board. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderwoman Old-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented the re-appointment of Elisabeth Sobczak to the Parks and Recreation Board. Alderwoman Old made motion and seconded by Alderman Lewis to reappoint Elisabeth Sobczak to the Parks and Recreation Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderwoman Volkart-aye. Motion carried.

Mayor Sullivan presented the re-appointment of Jerrod Bryan to the Planning and Zoning Commission. Alderwoman Old made motion and seconded by Alderman Volkart to reappoint Jerrod Bryan to the Planning and Zoning Commission. Mayor Sullivan called for the vote. Alderman Volkart-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderwoman Old-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented the appointment of Michael Frese to the Planning and Zoning Commission. Alderwoman Old made motion and seconded by Alderwoman Bell to appoint Michael Frese to the Planning and Zoning Commission. Mayor Sullivan stated they interviewed Mike Frese and stated they would like to appoint him to the Planning and Zoning Commission. Mr. Frese stated he used to work for the City of Columbia and he enjoys city government and would like to serve. Mayor Sullivan called for the vote.

Alderman Volkart-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderman Bradford-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented the appointment of Ken Bishop to the Planning and Zoning Commission. Alderwoman Old made motion and seconded by Alderman Lewis to appoint Ken Bishop to the Planning and Zoning Commission. Mayor Sullivan stated he has known Mr. Bishop for many years and felt he would be an asset to the Commission. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan reported he has some more applications for the various Boards and Commissions they will conduct interviews and should have more appointments in the near future.

Mayor Sullivan reported there are no scheduled comments. He reminded everyone that if you wish to have a scheduled comment it needs to be in writing to the City Clerk on the Wednesday prior to the Board meeting. He stated zoom is the primary way of communication for this meeting. He stated this is on Facebook but it is not part of the official meeting.

Mayor Sullivan presented Council Bill No. 2021-009, an ordinance authorizing the City Administrator to enter into a Right of Use Permit agreement with Boone County, Missouri on behalf of its Office of Emergency Management. Alderman Lewis made motion and seconded by Alderwoman Old to take up for consideration Council Bill No. 2021-009, an ordinance authorizing the City Administrator to enter into a Right of Use Permit agreement with Boone County, Missouri on behalf of its Office of Emergency Management. Mayor Sullivan called for the staff report. Tony St. Romaine, City Administrator gave an overview of the agreement and stated the correction of American Settler to American Setter was corrected as noted by Alderman Volkart. Lelande Rehard, Assistant City Administrator stated this is at Route Y and American Setter and will be maintained by the county. Mayor Sullivan reported this is an outside siren and is not meant to be heard in homes. Mayor Sullivan called for comments from the public. Mayor Sullivan called for comments or questions from the Board. Alderman Volkart stated he has heard some comments and concerns about the location of the siren. He questioned how this site was selected since it is in close proximity to neighborhoods. He stated the high decibels could hurt your ears. He suggested either placing this at the Southern Boone Fire Training facility or the new Break Time would be a better option. Mayor Sullivan stated they could contact Chad Martin or Chris Kelly on how the sites are selected and if it would be possible to locate this somewhere else. The Board discussed this. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1320, an ordinance extending the corporate limits of the City of Ashland, Missouri by annexing unincorporated area; directing the city clerk to give notice of the annexation. Mayor Sullivan reported this was tabled from November at the request of the developer. Tony St. Romaine, City Administrator reported the developer asked us to hold off to complete annexation and rezoning until they could close on the property. He stated this was approved by the Planning and Zoning Commission. He stated the Martins were available to answer questions at the meeting tonight via zoom. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderman Bradford-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented Ordinance No. 1321, an ordinance to change the zoning of a parcel of land from County A-2 to R-S Single family residential for Martin Builders, Inc. Mayor Sullivan stated this was tabled from November at the request of the developer. Mayor Sullivan called for a staff report. Tony St. Romaine, City Administrator reported this is zoning for the residential development proposed by the Martins. Mayor

Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Bradford-abstained, Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Volkart-aye.

Mayor Sullivan presented Ordinance No. 1332, an ordinance to amend Chapter 20: Traffic Code, Article VIII. Section 20.720. When permits required for parades and processions of the City of the City of Ashland. Alderwoman Old made motion and seconded by Alderman Volkart to take up for consideration Ordinance No. 1332, an ordinance to amend Chapter 20: Traffic Code, Article VIII. Section 20.720. When permits required for parades and processions of the City of the City of Code. Mayor Sullivan called for the staff report. Lelande Rehard, Assistant City Administrator reported the clerical error of City Council has been changed to read Board of Aldermen and they have updated the parade application. Mayor Sullivan called for questions or comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-no, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Alderwoman Bell suggested getting this information out to the public. Tony St. Romaine stated we would put this out on social media and on the website.

Mayor Sullivan presented Ordinance No. 1333, an ordinance to change the zoning of a parcel of land from APC (Airport Planned Commercial) to C-G (General Commercial) for Timeless Treasures, LLC. Alderman Lewis made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1333, an ordinance to change the zoning of a parcel of land from APC (Airport Planned Commercial) to C-G (General Commercial) for Timeless Treasures, LLC. Mayor Sullivan called for the staff report. Tony St. Romaine stated this is on Hardwick Lane just north of Angel Lane. He stated it has gone through our Planning and Zoning Commission and they recommended approval. He stated they plan to build a storage type facility. Mayor Sullivan called for questions or comments from the public. Mayor Sullivan called for questions or comments from the Board. Mayor Sullivan called for the vote. Alderman Sapp reported this is a five-acre tract. Alderman Volkart-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderwoman Old-aye, Alderman Sapp-aye, Alderman Lewis-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the donation of surplus police fleet equipment to the law enforcement training institute. Alderman Volkart made motion and seconded by Alderwoman Old to take up for consideration a Resolution authorizing the donation of surplus police fleet equipment to the law enforcement training institute. Mayor Sullivan called for the staff report. Tony St. Romaine stated this is surplus equipment and does not have any market value. He stated we have donated bulletproof vests and other surplus to this organization. Mayor Sullivan called for comments from the public. Mayor Sullivan called for questions or comments from the Board. Alderwoman Old stated this is a good organization and appreciates the opportunity to donate to them when we can. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-aye, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Mayor Sullivan presented a Resolution authorizing the Mayor to enter into an agreement for auditing services with Gerding, Korte & Chitwood, CPA's for fiscal year 2021. Alderwoman Old made motion and seconded by Alderwoman Bell to take up for consideration the Resolution authorizing the Mayor to enter into an agreement for auditing services with Gerding, Korte & Chitwood, CPA's for fiscal year 2021. Tony St. Romaine stated we have had this firm do our audit for a couple of years and they have done a good job. He recommended we enter into the agreement for auditing services for the fiscal year 2021. Mayor Sullivan called for comments from the public. Mike Frese stated the best practice is to change up auditors every few years. Tony St. Romaine stated they would take that under consideration for the next audit but our code states that accounting and legal services are not required to be bid out. Mayor Sullivan called for Board questions or comments. Alderman Bradford questioned why we did not use a local CPA. Tony St. Romaine

stated this was previously bid out and he is unaware if the local CPA's submitted a proposal or not. Mayor Sullivan called for the vote. Alderman Lewis-aye, Alderman Sapp-aye, Alderwoman Old-aye, Alderman Bradford-abstained, Alderwoman Bell-aye, Alderman Volkart-aye. Motion carried.

Mayor's Report:

Mayor Sullivan discussed a complaint about a tractor-trailer parked in the middle school parking lot. He also discussed a tractor-trailer parking near the recycling area on the weekends. Mayor Sullivan also received complaint about a homeless person living in vehicle on commercial property. He stated the person has permission from the property owner and is not breaking any laws. Mayor Sullivan stated they are continuing to work on the Lakeside Ashland project. He stated there has not been a plat submitted to the Planning and Zoning Commission yet. Mayor Sullivan stated he has heard positive feedback. He stated this property was annexed and rezoned approximately five years ago and some adjoining property owners have concerns about this. He informed the Board the Break Time grand opening will be next week.

City Administrator's Report:

Tony St. Romaine, City Administrator gave an overview of the sixty items they are working with the updates to each project. He reported the building inspection/plan review would be presented in March of this year with fee changes. He stated they are working on the proposed budget and capital improvement plan. He updated them on the final renovation plan for the new City Hall/Police Department. He stated that would begin once we close on the property and we can put out to bids. Tony St. Romaine gave an update on the downtown beautification and an upcoming community kick off meeting on February 17, 2021. He stated they would begin discussions with the Optimist Club the future of the community pool. He stated the Parks and Recreation Board would be working on a master plan for the parks. He discussed the Perry Avenue extension and the Ranken project. Tony St. Romaine stated they are working the final touches of the new city website. He stated they are also planning on improvements for the Lakeview park. He stated that the zoning and subdivision code update meetings have been completed. He stated they have had successful community meetings and the consultants are working on the framework of rewriting the codes. Tony St. Romaine discussed the Lakeside Ashland development and the potential for sewer infrastructure, moving the City limits signs on Highway 63 north and welcome to Ashland sign. He discussed hiring a part-time building inspector and software for the building department. He stated they are also looking at software system for a better process to streamline the Board packets. He stated we are also looking at work order access management software also. He informed the Board we are working on a procurement system where each employee codes their own purchases. Tony St. Romaine stated they are waiting on census in April to see what the population is and then they would pursue making Ashland a Charter City instead of a 4th class city. He stated it would have to go to the vote of the citizens then we would have to write the by-laws. He stated they are also looking at adopting the ICC building codes. He stated they are also going to update the city maps and looking at GIS system for city infrastructure. He stated they are also looking at revisions to chapter 6 and chapter 25 relating to Boards and Commissions.

City Attorney's Report:

Jeff Kays, City Attorney stated he had no report. Mayor Sullivan stated the work load of Mr. Kays has increased greatly and we would be looking at an increase in his monthly fees at budget time.

Police Chief's monthly Report:

Chief Edwards stated he had a short report tonight. He stated the Dodge Charger is on its fourth motor. He reported another mechanical issue with a patrol vehicle. He reported they are down to the Chief's interview on the police applicants. He informed the Board they are working on three highway safety grants, one is for e-tickets equipment, hazard moving violation equipment or laser radar guns and overtime money for various enforcement campaigns. Mayor Sullivan questioned the enforcement area of the police department. Chief Edwards stated it is on Highway 63 between Loy Martin Road and Peterson Lane J turn. He stated

they could legally enforce the law in Boone County. He stated they do not encourage the officers to work outside the City limits. He stated Cartwright and Angel Lane is also in the City limits.

Mayor Sullivan reported that there is a rooster at the end of his street and they are not allowed in the City limits.

Treasurer's Report:

Jon Sanders presented the six-month financial statement to the Board and gave an overview. He stated his goal going forward is to grow what monies that are not being used into cd's.

Board of Aldermen's Reports:

Mayor Sullivan stated Mr. Kays has reminded him that if you abstain from a vote you have to state the reason. He stated the vote has to be yes or no unless you have substantial reason to abstain. Jeff Kays, informed the Board the city ordinance states you shall vote but if you abstain, it has to be because you have personal or private interest in the bill and then you must disclose that. He stated going forward if a Board member abstains we need to disclose the reason. Alderman Bradford reported he abstained on the annexation and rezoning was because they are his landlords.

Mayor Sullivan called for additional comments by the public or staff comments.

Mayor Sullivan called for adjournment.

Alderman Bradford made motion and seconded by Alderman Volkart to adjourn the meeting. Mayor Sullivan called for the vote. Motion carried.

Darla Sapp, City Clerk

Richard Sullivan, Mayor